

TECHNICAL PROPOSAL

**PREPARATION
OF A
NATIONAL REGISTER OF HISTORIC PLACES NOMINATION
HILLTOWN GLASSWORKS SITE, HILLTOWN TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA**

1. INTRODUCTION

The Hilltown Glassworks was one of only a handful of glass manufacturing enterprises operating in colonial North America. In 2006, a program of historical research and archaeological investigation, undertaken for the Bucks County Historical Society and funded by a grant from the Goodfellow Fund and the Pennsylvania Historical and Museum Commission, took place at the former Hilltown Glasshouse site [36Bu332] in Hilltown Township, Bucks County, Pennsylvania. The existence of the Hilltown Glasshouse was previously known only from a few brief references in the historic record and scattered evidence of glassworking activities retrieved from the site by local historians and collectors in mid-20th-century. The recent archaeological work was undertaken with the goal of obtaining information concerning the extent and integrity of any surviving archaeological remains associated with the glassworks complex. The archaeological investigations encountered both structural remains of the glasshouse complex and other archaeological evidence associated with the Colonial era glass manufacturing process. The Hilltown Glasshouse site [36Bu332] was described in the report completed for the project (Hunter Research 2006) as being “undoubtedly eligible for listing in the National Register of Historic Places.” Nomination of the site to the National Register was recommended in order to “confer some measure of protection on the site from Federally- and State-funded projects in the future.” The following is a proposal for preparing a PHMC Historic Resource Survey Form, completing National Register of Historic Places nomination documentation for the site and for moving the nomination through the review process.

2. WORK PLAN

The work will be undertaken in four stages: 1). completing a PHMC Historic Resource Form (HRF) and consulting with the Pennsylvania Historical and Museum Commission in order to confirm the eligibility of the resource for listing in the National Register of Historic Places under Criteria D; 2). preparing a technically complete nomination documentation; and 3). making any required revisions to National Register of Historic Places nomination Materials and; 4). supporting the nomination at a meeting of the Pennsylvania State Review Board for Historic Sites.

1. PHMC Historic Resource Form

Mr. Tvaryanas will review the historic and archaeological research and materials concerning the Hilltown Glassworks that have been assembled to date and will utilize them to prepare a PHMC HRF. Access to the photographs of the site, the archaeological plans and profiles and the other materials prepared during the archaeological work is requested in order to produce a technically complete HRF. The HRF will firmly establish the property's areas of significance, period of significance and boundary. Mr Tvaryanas will consult with and meet with PHMC staff as necessary to assist in the National Register eligibility evaluation process. In the event that the site should be found ineligible for listing on the National Register of Historic Places by PHMC staff review, the client will be billed for half of the total project cost. The PHMC could find that in information that has been assembled to date concerning the Hilltown Glassworks Site is insufficient to make a full evaluation of National Register eligibility. This proposal does not include provisions for additional primary historic research or supplementary archaeological investigation.

2. National Register of Historic Places Documentation

Following receipt of a written opinion of the Hilltown Glassworks Site's eligibility from the PHMC, National Register of Historic Places nomination documentation will be prepared in accordance with PHMC's *Guidelines for National Register Submissions*. The nomination materials will include a detailed physical and archaeological description of the site along with a statement of significance, justifications of period significance and site boundaries and required mapping and photographs.

Photographs will be printed and labeled in accordance with The National Register of Historic Places *Digital Photography Specifications Checklist*. The nomination will be prepared in accordance with National Park Service guidance contained in Bulletin 16A, *How to Complete the National Register Registration Form* and guidance provided by PHMC staff.

3. and 4. Revisions and Presentation to the PA Review Board for Historic Sites

Following review and comment by the client and the PHMC staff, Mr. Tvaryanas will revise the nomination to address the comments and provide three paper copies of the nomination text; one archival-quality set of photographs and two standard-quality sets of photographs; one original and two partial photocopies of the relevant USGS quadrangle; and one archival-quality CD containing the nomination photographs in .TIFF format.

Mr. Tvaryanas will consult with PHMC staff to ensure complete documentation is submitted for State Review Board and NPS review. We will also attend one meeting of the Pennsylvania State Review Board for Historic Sites to present the nomination.

PROJECT SCHEDULE

Task 1 – Preparation of HRF and request for PHMC Opinion of Eligibility – completion within six weeks of receipt of notice to proceed.

Task 2 – Preparation of National Register Nomination Documentation – completion within ten weeks of receipt of PHMC opinion of eligibility to point where documentation is deemed complete by PHMC.

Tasks 3 and 4 – Revisions and Presentation to Pennsylvania State Review Board for Historic Sites – revisions will be completed within 30 days of receipt of comments; scheduling of presentation determined by State Review Board calendar

FEE

The total fee for completing this work would be \$ 3,000.00. In the unlikely event that the Hilltown Glassworks Site is not evaluated as being eligible for listing on the National Register of Historic Places following the submission of a technically complete HRF, the client will be bill for half of the total project cost.